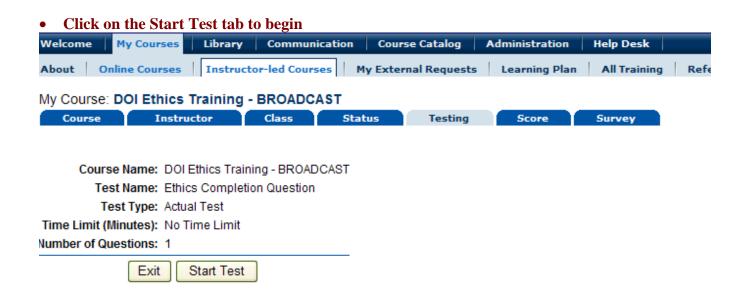# Instructions for completing the Ethics self-certifying test in DOI LEARN

Now that you have viewed the Ethics Broadcast, please log back into DOI LEARN and take the self-certifying test to receive credit on your DOI LEARN transcript.

- Log on to https://doilearn.doi.gov/
- Click on the my courses tab
- Click on the **Instructor-led Courses** link
- Look for the title of the broadcast "OS-HR-2009-1022 Washington, DC MIB This Just In…News From the World of Ethics"
- To the right of the class title there is a link that says **"Test"**
- Click the test link
- Click on the Test Name "Ethics Completion Question"

Welcome	My Courses	Library	Communication	Course Catalog	Administration	Help Desk
About	Online Courses	Instructor-led Courses	My External Requests	Learning Plan	All Training	

My Course: **DOI Ethics Training - BROADCAST**

Course	Instructor	Class	Status	Testing	Score	Survey

Select a test by clicking on the test name:

Course Name	Test Name	Test Type
DOI Ethics Training - BROADCAST	Ethics Completion Question	Actual Test

- **Click on the Start Test tab to begin**

Welcome	My Courses	Library	Communication	Course Catalog	Administration	Help Desk	
About	Online Courses	Instructor-led Courses	My External Requests	Learning Plan	All Training	Refe

My Course: **DOI Ethics Training - BROADCAST**

Course	Instructor	Class	Status	Testing	Score	Survey

Course Name: DOI Ethics Training - BROADCAST
Test Name: Ethics Completion Question
Test Type: Actual Test
Time Limit (Minutes): No Time Limit
Number of Questions: 1

Exit   Start Test

- **Answers true or false then click the "Next" button.**

My Course: **DOI Ethics Training - BROADCAST**

Test: Ethics Completion Question

This training will qualify for annual ethics training provided that all employees viewing the broadcast reviewed a copy of th
To obtain a copy of the supplemental ethics material please visit http://www.doi.gov/ethics/satellite.html

Viewing this broadcast alone will not qualify for the annual ethics training requirement. You must review the supplementa

By selecting the certification statement below, you certify that you have viewed the ethics broadcast and reviewed the supp

I certify that I have viewed the ethics broadcast and reviewed the supplemental ethics material.

⊙ True

◯ False

[Next] [Review]

Remaining Questions = 0

- **Calculate your test score**

Welcome	My Courses	Library	Communication	Course Catalog	Administration	Help Desk

About	Online Courses	Instructor-led Courses	My External Requests	Learning Plan	All Training	Refer

My Course: **DOI Ethics Training - BROADCAST**

Course	Instructor	Class	Status	Testing	Score	Survey

Test Review

Test: Ethics Completion Question

Answered Unanswered

Click on the number (e.g. 1, 2, 3...) to return to the question

Questions & Your Answers

1 This training will qualify for annual ethics training provided that all employees viewing the broadcast reviewed a copy of th
copy of the supplemental ethics material please visit http://www.doi.gov/ethics/satellite.html Viewing this broadcast alone
supplemental ethics material as well. By selecting the certification statement below, you certify that you have viewed the

I certify that I have viewed the ethics broadcast and reviewed the supplemental ethics material.

Calculate Test Score

- **You're done!**

Welcome	My Courses	Library	Communicati

About	Online Courses	Instructor-led Courses

My Course: **DOI Ethics Training - BROADCAST**

Course	Instructor	Class

Congratulations, you have passed!

Student: BARBARA EVANS

You have scored: 100

Your Percentage: 100 %

Passing score: 100 %

Instructor Comments:

Retest Review